

J MOHAN RAO

Berhampur, Odisha

7381244835

jmohanrao234@gmail.com

Career Objective:

My career goal is to work with honorable organization having pleasant working environment and where challenging opportunities are available to contribute towards the development of organization. Also, I strive to ensure that a high degree of relationship is maintained between staff and colleagues

Education:

- B.com From Gopalpur Degree College with the Aggregate of 58% During the year 2016, Berhampur University
- CHSE (Intermediate in Commerce) From Gopalpur College with the Aggregate of 65% During the year 2013
- PGDCA From Bharathi Education and Software Technology Center with the Aggregate of 87% During the Year 2012
- BSE (10TH) From P.M High School with the Aggregate of 73% During theYear 2011

Computer Skills:

- Expert in Microsoft Office (Advanced Excel, Word)
- Worked in the migration of data from Excel (VLOOKUP, HLOOKUP, Pivot tables).
- Good Knowledge on Tally ERP9
- Can able to operate a Computer

Work Experience:

- Two years of experience in IDFC First Bank as a Business Development Executive.

Strengths:

- Quick Learning ability
- Sincere
- Dedicated, hard and smart working
- Highly motivated
- Good communication and analytical skills
- Strong analysis and Problem-Solving skills

Personal Details:

Name : J MOHAN RAO
Father Name : J Arraya
Date of Birth : 01/02/1996
Sex : Male
Nationality : Indian
Marital Status : Unmarried
Languages Known : English , Telugu , Hindi &
Odiya

Declaration:

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

Date:

Place: Hyderabad

(J MOHAN RAO)